

The Annual Quality Assurance Report (AQAR) of the

IQAC

**Vitthalrao Patil Mahavidyalaya, Kale.
Tal. Panhala, Dist. Kolhapur. Pin 416 205
(M.S.)**

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Vitthalrao Patil Mahavidyalaya, Kale (ACS)

1.2 Address Line 1

A/p-Kale, Tal-Panhala

Address Line 2

Dist-Kolhapur

City/Town

Kale

State

Maharashtra

Pin Code

416 205

Institution e-mail address

principal_vpmkale@rediffmail.com

Contact Nos.

02328-232093, 232001

Name of the Head of the Institution:

Prin. Dr. Balasaheb Ladgaonkar

Tel. No. with STD Code:

02328-232001

Mobile:

+91 8390505538

Name of the IQAC Co-ordinator:

Dr. Selukar S.M.

Mobile:

+91 9657726886

IQAC e-mail address:

principal_vpmkale@rediffmail.com
iqac_vpmkale@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN22211

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/09/A&A/63-1

1.5 Website address:

www.vpmkale.edu.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.99	2015	2020
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

01/07/2011

1.8 AQAR for the year (for example 2010-11)

2015-16.

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)⁴
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

- ☐ Center for Distance Edu. SUK. [UG and PG]
☐ Center for YCMOU, Nashik. [UG and PG]

1.12 Name of the Affiliating University (*for the Colleges*)

Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

Proposal of Rs.3 lac has been sent to UGC for development of IQAC under XII plan.

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 1] One day workshop on "Best Practices"
- 2] One day workshop on "Revised Gradation System" of NAAC Bangalore"
- 3] One day workshop on "NAAC Documentation"

2.14 Significant Activities and contributions made by IQAC

1. Started add on courses.
2. Adult Education and Extra Activities.
3. Planning, monitoring year Activities.
4. Motivated for research activities.
5. Promoted Departments to plan and implement their unique practices.
6. Celebration of 'Memorial Days of National Icon', 70th Independence Day
7. Felicitation of Faculty Outstanding and Students Achievements.
8. Research Exhibition.
9. Tree Plantation Campaign.
10. Blood Donation and Women H B Testing Campaign.
11. International Yoga Day.
12. E: Journals.

2.15 Plan of Action by IQAC/Outcome

Action of Plan at the beginning of year and its outcome

Plan of Action	Achievements/Outcome
1. Encourage staff to conduct research work & publication, Book writing, Exchange of views on research themes, UGC – Minor Research Project.	More faculties involved in Ph.D. research. Number of Research Publications increased. Increased number of Research Papers preparation. Prepared proposals for Minor Research Project.
2. Add on Courses. To start B.Sc. Part III Departments.	A Certificate Course in Spoken English, A Certificate Course of Nursery Teacher, A Certificate Course of Defence Training for Girls Started Physics, Chemistry, Zoology, Botany and Mathematics Departments.
3. Proposal for UGC General Development Grants.	First Instalment [4 lacs] Received from UGC.
4. Proposal for Energy Independence. * Student Centred Activities.	* Proposal of Solar City has been sent to Ministry of Renewable Energy, New Delhi. * Added more Batteries for electricity back- up. Scholars Talk, Blood Donation, Workshops, Seminars, Group Discussions, Debate Competition, How to Organize Functions, etc.
5. To Organize workshop = NAAC Documentation. * To Organize workshop = Skills of English	Workshop organized under Lead College scheme – Two Sessions. Organized 04 Workshops on Listening, Speaking, Reading and Writing for Students and Teachers.
6. Faculty Development	Encouraged faculty to attend RC/OP & short term courses, Seminar, Conference, Training Courses, Workshops etc. Started 'Pradhyapak Prabodhini' Research Publications, Projects, Placements, Yoga, Welfare Scheme, etc.
7. Student Adoption Scheme. * Guidance. * Remedial Teaching	Hindi Scholarship – 25 Students. University Scholarship. In Department wise workshops. For Weaker and Bright students.
8. Coaching for Sport Men and Women	Participation in University, State, National and International and Awards and Honours.
9. Waste Management	Management of dry and wet wastage. Plastic Free Campus. Use of Steel Plates for Lunch in functions.

* Annexure – College Academic Calendar.

2.15 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

☐

IQAC, LMC

Provide the details of the action taken

AQAR was placed in meeting of IQAC and LMC.
As per suggestions made both in IQAC and LMC about AQAR are corrected.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD		02		
PG	02			
UG	03	01	02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	03	02	03	03
Others				
Total	08	05	05	03
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options – **Elective options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 [UG-Arts, Commerce and Science] Regular 02 [PG-Arts and Commerce] Distance and Open Education.
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

***Please provide an analysis of the feedback in the Annexure -**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Adoption of syllabus of all subjects revised/updated by Shivaji University, Kolhapur after every 3 years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

On Self Finance Basis in year 2015-2016 Science Departments are introduced - Physics, Chemistry, Zoology, Botany , Mathematics.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	13	...	...	01

2.2 No. of permanent faculty with Ph.D.

With Ph.D. - 03
Appeared - 08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	04	00	00	00	00	01	01	01	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

		14 CHB
--	--	--------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	22	03
Presented papers	11	20	03
Resource Persons	...	01	03

2.6 Innovative process adopted by the institution in Teaching and Learning:

Use of ICT, Field Visits, Educational Tours, Projects, Seminars, Pradhyapak Prabodhini, Student Centered Activities, Group Discussion, Student Adoption Scheme, Tests, Examinations, Academic Teaching Plan, E-mails of Students, SMS by Cell phone.

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

First year [UG] – University Exam conduction and paper evaluation.

Evaluation Reforms: Home Assignment, Tests, Double Evaluation, Photocopy of Answer Book, Open Book Exam.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

...

...

2.10 Average percentage of attendance of students

82 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A I	257	0.39	12.84	45.14	17.51	22.57
BAII	217	0.92	20.74	36.87	11.53	26.73
BA III	206	-	39.32	.97	-	3.38
B Com I		N A	N A	N A	N A	N A
		N A	N A	N A	N A	N A
B COM III	18	-	5.55	77.77	16.67	-
B. Sc I	110	-	-	39.1	30.09	17.27
B. Sc II	41	-	4.87	43.9	-	34.14
B. Sc III		N A	N A	N A	N A	N A

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC contributes/monitors and evaluates Teaching and Learning through Following :

- IQAC forms various committees and monitors.
- Preparation, Monitoring & Evaluation as per Academic Year Calendar.
- Analysis of Exam Results.
- Analysis of Feedback – Student, Teacher, Parent.
- Promoting teachers for performance Appraisal.
- Motivating teachers to attend Refresher & Orientation programmes/Courses.
- Motivating for community service.
- Implementation of student centred activities – Debate, Sports etc.
- Motivating for Co-curricular and Extra Co- curricular activities.
- Motivating teachers for Research Activities – Publication, Book Writing.
- Counselling Students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Program	01
HRD programmes	...
Orientation programmes	02
Faculty exchange program	28
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	...
Others[Pradhyapak Prabodhini]	28

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	00	01
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Yes:

- Projects
- Publication: Books, Papers
- Seminar, Conferences, Workshops.
- Formation of Research Club
- Research Exhibition.
- Pradhyapak Prabodhini: Discussions on Academic, Social and Educational issues.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				02
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	02	
Non-Peer Review Journals			
e-Journals	02		
Conference proceedings	11	17	06

3.5 Details on Impact factor of publications: 03

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	...			
Minor Projects	...			
Interdisciplinary Projects	...			
Industry sponsored	...			
Projects sponsored by the University/College	...			
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number				04	01
Sponsoring agencies				VPM & Under Lead College Scheme.	VPM

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of **Research Awards/ Recognitions** received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
				PG Recognition- 03	01	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

07

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	01	College forum	01	
NCC		NSS	02	Any other 01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Blood Donation Camp.
2. Disaster Management program – Flood, Snake Bite.
3. Students' E-mail Registration.
4. Alumni Association.
5. Concession in admission fee for poor students.
6. Celebration of 'Azadi 70 - Yaad Karo Kurbani' programme.
7. Distribution of Bicycles for poor and needy girl students.
8. Tree Plantation Awareness Programme Rally.
9. Contributed in National Voter Registration Campaign.
10. Participation in Mass Tree Plantation Programme.
11. Organization of Gram Swachhata Abhiyan.
12. 'Mahavidyalaya Aapalya Dari'
13. 1st May [Kamgar Din] of Sanstha.
14. Celebration of Sanstha's God Ganesh Festival.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.26 Acrs	...	Sanstha	4.26 Acrs
Class rooms	22	01	Sanstha	23
Laboratories	03	...	Sanstha	03
Seminar Halls	01	...	Sanstha	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.		CCTV	Sanstha	1,14,335
		Computer	Sanstha	1,32,065
		Book and Journals	UGC	35,000
Value of the equipment purchased during the year (Rs. in Lakhs)		Laboratory Equipments	Sanstha	5,72,258
Others		Gymkhana Material	Sanstha	32,072
		E-Journals	UGC	4058

4.2 Computerization of administration and library

- > Office has Perfect Software for Office use.
- > Library has Vidyasagar Software.
- > One computer for staff & students with internet facility is available in Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11,403	9,50,133	1,525	1,13,500	12,928	10,63,633
Reference Books	2,215	3,59,403	04	3,425	1,219	3,62,828
e-Books	...	...	...	...	...	...
Journals	15	5,017	...	...	15	5,017
E-Journals	...	...	UGC-Domain	4058	...	4058
Digital Database	...	...	...	...	...	...
CD & Video	92	1,840	50	1000	142	2,840
Others (specify)	...	...	...	...	...	...

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	23	14	04	04	01	03	-	...
Added	04	...	01	01	...	04	-	...
Total	27	14	05	05	01	07	-	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Internet facility for students in Library.
- ICT Training for teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	30,000
ii) Campus Infrastructure and facilities	1,30,000
iii) Equipments	22,000
iv) Others	---
Total :	1,82,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Suggestions to various committees, Making Plan by IQAC, Prospectus, Academic Calendar, Notice Boards, Publicity by boards in society, News papers, College Websites, and a best practice 'Know your College.'
E-mail, SMS by Cell phone

5.2 Efforts made by the institution for tracking the progression

- Various Tests, Counseling, Exams
- Career Guidance
- Result Analysis.
- Student Adoption Scheme – Clever and Weaker.

5.3 (a) Total Number of students (2015-16)

Mode	UG	PG	Ph. D.	Others
Regular	1326	-	07	-
Distance Edu. SUK	29	262	-	-
YCMOU, Nashik	44	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%
	...	...

Women

No	%
...	...

Last Year (2015-16)						This Year (2016-17) as on 30.09.2016					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
963	210	04	149	...	1326	1041	225	01	281	...	1548

Demand ratio 1:1

Dropout % - 17.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- > Free classes for competitive examination.
- > Books/Journals for competitive examination.
- > Career Guidance and Counseling, Guest Lectures.

No. of students beneficiaries

160

5.5 No. of students qualified in these examinations

NET	...	SET/SLET	...	GATE	...	CAT	...
IAS/IPS etc	...	State PSC	...	UPSC	...	Others	05

5.6 Details of student counselling and career guidance

- Establishment of Career Guidance Cell.
- Publicity in College.
- Subscription of Employment News.
- Guest lectures

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- International women day (8 March).
- Nari Samanta Din (26 August)
- Blood Check up of Girl Student
- Guest lecture for Girl Student on Health Issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	07	National level	01	International level	03
Cultural: State/ University level	-	National level	...	International level	...

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	1 (Sports)	10000
	55 (T.A.)	7650
	240 (Fee Concision)	2,30,000/-
Financial support from government	83	453782
	12 (Hindi)	72000
Financial support from other sources	03	15,000
Number of students who received International/ National recognitions	...	...

5.11 Student organised / initiatives

Fairs : State/ University level	...	National level	...	International level	...
Exhibition: State/ University level	...	National level	...	International level	...

Our Research Committee Organizes ‘Research Exhibition’ every year.

5.12 No. of social initiatives undertaken by the students

- Gram Swachata Abhiyan.
- Flood Relief Camp
- Blood Check up Camp
- Blood Donation Camp
- Tree Plantation
- Save Girl Campaign
- Naari Samanata Din.

5.13 Major grievances of students (if any) redressed:

	Major Grievances	Action Taken
	Travelling problems specially girl students	Application to State Transport Department for special Buses. Proposal to Shivaji University Free travelling Scheme for girl students.
	More Facilities in Ladies Room	Demand is fulfilled
	Class room facilities like electricity, fan etc.	Demands are fulfilled
	Books for Competitive Examinations	Books purchased

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision - To become a fine academy of higher education and develop human resource.

Mission – Joint venture to complete vision with academic scientific and research approach.

6.2 Does the Institution has a management Information System

- Office Software for Student Information
- ‘Vidyasagar’ a Library Software
- College and Sanstha Website
- Biometric System, CCTV
- College Staff What’s App Group
- Communication through E-mail and SMS
- From time to time Notice, Meetings, Records, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is prepared by University. Some of our Institute faculty being a member of writing team, attended workshops, took trainings; they suggest valuable suggestions to University. They wrote some Units.

6.3.2 Teaching and Learning

- Motivation to Teachers participation in Research Projects, Publications and to pursue Ph. D.
- To use of ICT, film shows, PPT, Smart phones, etc.
- To arrange student centred activities like: Student Adoption Scheme, Counselling, Seminars, Student Feedback Form, Teacher Job Satisfaction

6.3.3 Examination and Evaluation

Conduction of Examination of UG and PG as per University Rules. Part I evaluation at College and for II and III teachers go for Central Assessment Program centres of University.

6.3.4 Research and Development

- Research club
- “Pradhayapak Prabodhini” enriching teachers by thoughts and knowledge
- Paper publications, Book Editing and Publication, Projects on local issues
- Undertaken MRP to UGC,
- Teachers for Trainings and Courses, University Meetings,
- Participation in Conference, Seminar, Workshops etc.
- Teachers as Research Guide for Ph. D. & M. Phil,
- Guidance for SET exam
- Wall paper Concept for Students and Teachers

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library facility – OPEC, Internet Facility, CCTV, E-journals
- Computer for teachers & students
- Use of ICT, OHP, Cameras, Smart Phones
- Books by “Siddhivinayak Trust”
- New Books, Email accounts of Students,
- Website of Sanstha and College

6.3.6 Human Resource Management

Other services like NSS, Distance Edu., YCMOU, and Certificate Courses are provided using existing staff.
Besides visiting lectures, Resource Persons, Counsellors and Experts

6.3.7 Faculty and Staff recruitment

Both as per University Statutes, Maharashtra Government Resolution and UGC Regulation

6.3.8 Industry Interaction / Collaboration

- Industrial visit are organised for commerce students.
- Some selected industries are appealed by institute for financial aid.
- Lead College Scheme
- Collaboration with sister institutes.

6.3.9 Admission of Students

As per University norms and Merit wise

6.4 Welfare schemes for

Teaching	LIC,GPF, DCPS, Birth Day Celebrations, Felicitations
Non-Teaching	LIC,GPF, Birth Day Celebrations, Felicitations
Students	Group Insurance, Fee concessions in admissions Earn & learn Scheme, Student Aid Fund. Prizes, Financial Assistance, Dress Donations, Motivational and Counselling meetings from time to time.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	University	✓	Principal/IQAC/LMC
Administrative	✓	J.D.	✓	Principal/IQAC/LMC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	☒	No	☐
For PG Programmes	Yes	☒	No	☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University forms BOS & 32(5) as per Maharashtra University Pub. Act – 1994. It revises, extends, reforms syllabi, examination process, evaluation process from time to time.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University IQAC prepared a time bond program for its affiliated colleges to get highest gradation and autonomous status as per UGC Regulations.

6.11 Activities and support from the Alumni Association

- Annual meetings of Alumni Association
- Motivational lectures for Alumni
- Library facility under 'Alumni Book Bank Scheme'
- Support of Alumni in NSS Activities
- Support of Alumni in 'Mahavidyalaya Aapalya Dari'

6.12 Activities and support from the Parent – Teacher Association

- Annual meeting from the Parent – Teacher Association
- Counselling by both to Students
- Active participation of Parents in College activities like; Independence Day, Republic Day, Kamgar Din, Common God Ganesh Utsav etc.
- Support in NSS Activities
- Support in 'Mahavidyalaya Aapalya Dari'

6.13 Development programmes for support staff

- Motivation and permission for pursuing higher qualifications
- Deputation for training, workshops, conferences, seminars.
- Availability of infrastructure and facilities
- Conduction of Programs on different subjects
- Programs to upgrade the staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free campus
- Solar Campus (Green City) Project proposal is sent
- Tree Plantation Campaign
- Speeches on Tree Plantation and its importance.
- Waste Management – Wet & Dry.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- E-mail & SMS facility to Students.
- CCTV.
- Pradhyapak Prabodhini.
- Girl Student Admission Survey.
- Donated Note Books, School Uniform for needy students.
- Publication of Handbook for Students by English Department.
- Guidance to High school and Jr. College students for better English Writing.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Review of Academic calendar
- Sent proposals to UGC and other funding agencies
- Started Add on courses
- Purchased Library Automation Software
- Teachers Diary

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ‘Mahavidyalaya Aaplya Dari’
- Research Club
- Know your college

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Tree Plantation Campaign
- Forest visit of Student and Faculty.
- Awareness Rally by NSS Students.
- Guest Lectures on ‘Protection of Environment’.
- Guest Lectures on ‘Save Snake save Farm’
- Waste Management

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Please see **Annexure III**

8. Plans of institution for next year

- To Introduce New courses.
- ICT up gradation.
- More focus on Research Activities – Publications, Projects etc.
- To Set Language Laboratory



Name :- Dr. Selukar S. M.

A handwritten signature in blue ink, appearing to read "Selukar S. M.", written over a horizontal line.

Signature of the Coordinator, IQAC

Name :- Prin. Dr. Balasaheb Ladgaonkar

A handwritten signature in blue ink, appearing to read "Balasaheb", written over a horizontal line.

Signature of the Chairperson, IQAC

Annexure I

Academic Calendar OF YEAR 2016 / 2017.

PERIOD	Academic Activities	EXTRA-CURRICULAR ACTIVITIES
JUNE	ADMISSION PROCESS	Time Table Preparation, Notifications, Guidance regarding different programs available in college, Currier guidance seminars for students. 19 th June – International Yoga Day 26 th June - Raj. Shahu Maharaj Birth Anniversary
JULY	Classroom Teaching, Seminar, Discussion,	- Principals address to Students - Student Council Election - Formation of various student associations. - Formation of various Statutory Committees - Van Mohotsav Week - 11th July – World Population Day - 18th July - Mendel's Birth Anniversary - 28th July – Conservation Day - 31st July – Premchand's Birth Anniversary
AUGUST	Classroom Teaching, Invited Lectures Seminar, Discussion, 1 st Class Test	- 1st August-Lokmanya Tilak Death Anniversary - 1st August Annabhau Sathe Birth Anniversary - 15th August Independence day - 29th August Sports Day
SEPTEMBER & OCTOBER	Classroom Teaching, Remedial Teaching, Seminar, Projects, Discussion, Field Visits, 2 nd Class Test, Semester Examination	- 4th September – Dadabhi Nauroji's Birth Anniversary - 5th September - Teachers Day, - 14th September - Hindi Day - 16th September - Ozone Day - 1st October – National Blood Donation Day - 2nd October - Gandhiji Birth Anniversary - 8th October – Jagtik Saksharta Din - 10th October - Human Right Day - Lead College Workshop - Parent and Alumni Meet.
DEEPAWALI VACATION 27.10.2016 to 18.11.2016		

NOVEMBER	Semester Examination Classroom Teaching, Invited Lectures Seminar, Discussion,	- 14 th Nov. – Pdt. Jawaharlal Nehru’s Birth Anniversary - 18 th November University Foundation Day - 28 th November Mahatma Phule’s Birth Anniversary
DECEMBER	Classroom Teaching, Seminar, Field Visits Research Festival 3 rd Class test	- 1 st December – AIDS Day - 22 nd December – National Mathematics Day - NSS Camp for 07 Days - Industrial Tour of B.Com. Students - Sports, Cultural activities, - College level activities - Debating Competitions - Lead College Workshop
JANUARY	Classroom Teaching, Guest Lectures, Seminar, Projects Discussion, Poster Exhibitions 4 th Class Test,	- 3 rd January – Savitribai Phule Birth Anniversary - 12 th January – NSS Youth Day - 14 th January – Geography Day - 14/15 February Traditional Day - 26 th January Republic Day - Lead College Workshop - Annual Sports Competition - Compulsory Physical Education Test. (3 Days).
FEBRUARY, MARCH &	Classroom Teaching, Remedial Teaching, Tutorials, Projects Seminar Extra Coaching Classes	- 19 th February – Chh. Shivaji Maharaj Jayanti - 21 st February – Tripathi’s (NIRALA) Birth Anniversary 27 th February- Rajbhasha Din - 8 th March Women’s Day - Educational One Day Tour - Annual Award Distribution Function. - Send off of Final Year Students
APRIL & MAY	University Examinations of UG	- 14 th April Birth Anniversary of Dr. B. R. Ambedkar - 1 st May –Maharashtra Day,

First Working Day of Academic Year.	-	15th June 2016
Deepawali vacation	-	27 Oct. to 18 Nov. 2016
Last Working Day of Academic Year.	-	28th April 2017

Annexure II

Feedback Analysis

Teachers Evaluation by Students:

- Most of the teachers ask questions to students during lecture.
- Teachers have command on teaching.
- Every teacher has command on respective subjects.
- Most of the teachers encourage students to pursue higher education.
- Teachers regularly conduct class tests.
- Most of the teachers guide students for facing examination successfully.
- Every teacher conducts Question and Answer Session.

Overall Impression about Teacher:

- Most of the teachers have excellent class control
- It is seen that teachers regularly engage classes
- A good number of teachers participate in Extra Curricular Activities
- It is seen that most of the teachers are always ready for academic and personal counselling
- Teachers are ready to engage extra lectures
- It is seen that most of the teachers are available to help student

Alumni:

- More than 80% Alumni think that performance of their faculty was excellent.
- 60% Alumni have good experience of office staff.
- 06% Alumni think that the Placement Cell should be more active.
- Library does good work as a support service.
- NSS unit is quiet active.
- Gymkhana provides an excellent service.
- 25% Alumni think that infrastructure facilities should be improved.
- The work of Cultural Committee is satisfactory.
- Most of the Alumni are happy about Educational Activities conducted by College.

Parents:

- Teaching and nonteaching staff provide excellent services
- Curricular, Extra-curricular and extension activities of college are good.
- 20% of the respondent think that the infrastructural facilities must be improved
- Support services like NSS, Library, Gymkhana etc are doing excellent work
- Career related courses and activities must be increased.

Students Overall Impression about College:

- Teaching and nonteaching staff provide excellent services
- Curricular, Extra-curricular and extension activities of college are good.
- Support Services like Library, Gymkhana, NSS etc. are doing excellent work
- Activities of Cultural Committee, Placement and Career Guidance Cell, Competitive Examination Guidance Cell etc. are satisfactory.
- Infrastructural facilities are satisfactory.

Annexure III

SWOT Analysis

Strengths:

- Principal : Leader and Academician
- Pollution free Campus
- The institute has well designed vision and mission.
- Healthy Relationship among Staff.
- Young and Dynamic teaching, clerical and support staff.
- Merit Scholarships holder Students.
- Research Club.
- Library
- Good Management and well infrastructure

Weaknesses:

- Natural constraints like flood
- Parents are less awareness about the higher education and their negative attitude to send girl students for higher education.
- Poverty and illiterate families.
- Transpiration facility.

Opportunities:

- To overcome the illiteracy
- To uplift students for better Higher Education
- To start an add on courses and new courses
- Gymkhana with more facilities

Threats /Challenges:

- Geographical Constraints like hilly area, rainy season etc. cause problems to reaching out to students and parent.

Annexure IV

Best Practice I

1. Title of the Practice - “Mahavidyalaya Aapalya Dari” (College on Your Door)

2. Goals

- To bring maximum rural students in the flow of Higher Education.
- Create awareness among students and their parents about higher education.
- Motivate Girl students and their parents for UG and PG admission.
- To fulfil educational need of the regional learners.

3. The Context - For bringing maximum students in the flow of higher education we decided that we must go door to door of students, who passed XII exam, also reach to those who left their education because of various reasons during graduation, to understand their problems. Therefore in June 2009 initially we started this activity.

4. The Practice - After declaration of results of XII standard, proper homework and planning is done. After that Faculty members visit about 40 villages by motorcycle to persuade students for UG and PG admission. We pay special attention to girl students for increasing their participation in higher education. We persuade the parents who are unwilling and afraid of sending their daughters to college for security reason.

Once the admission process is over, Principal with some faculty member visits some neighbouring villages where we arranged an interactive meeting with some eminent and responsible persons of the village and parents of our students. Principal addressed the parents, villagers and tried to communicate the objectives and priorities of the college. He tried to know the difficulties and problems of parents, villagers. This free frank discussion between Principal and parents/ villagers removed so many doubts and misconceptions of parents/ villagers.

5. Evidence of Success -

- Consistently increase in enrolment and result
- Understanding the needs of society through two way communication channel.
- Regular interaction with Student, Alumni and Parent.

6. Problems Encountered and Resources Required

- Unawareness and unwillingness of parents to send their students specially girl students for higher educations.
- Most of the parent seeks financial assistance from college, but college can provide financial relaxation/assistance to limited students.
- The weather (rain) especially at the time of admission process is a big problem for our faculty.

Best Practice - II

1. Title of the Practice - 'Research Club'

2. Goal:

- To promote research aptitude among teachers and students of our college.
- To provide a platform for faculties to present and publish their research work.
- To involve students in research work.

3. The Context: At initial stage a few faculty members use to present and publish their research papers. Therefore, we decided to create a favourable atmosphere for research work. For that, Research Club was established in 2010-11.

4. The Practice: In year 2010-11 Research Club organize a program in a month or two in staffroom and give opportunity to our faculty member to present their research papers. Year by year the amount of activities and quality of discussion is improved.

5. Evidence of Success –

- Quantitative and qualitative improvement in faculty research work.
- Book Writing and Publication Number is increased

6. Problems Encountered and Resources Required -

- Additional Resources such as – Guest Lectures, Books, Journals, Periodicals etc. required.

Contact Details

Name of the Principal	Dr. Balasaheb M. Ladgaonkar
Name of the Institution	VITTHALRAO PATIL MAHAVIDYALAYA, KALE
City	KALE, Tal-Panhala, Dist- Kolhapur (M.S.).
Pin Code	416 205
Accredited Status	C (1.99 CGPA)
Work Phone	02328-232093
Fax	02328-232093
Website	www.vpmkale.edu.in
E-mail	principal_vpmkale@rediffmail.com
Mobile	08390505538

Annexure V

